



CSC DOS WEB APP

COURSE TITLE : Performance Management System for Leaders

TRAINING DATE : April 28, 2026

TOTAL TRAINING HOURS : 3

TRAINING VENUE : Online via Zoom

TRAINING FEE : 400

COURSE DESCRIPTION :

Regional Office No. II

Training Registration Confirmation, Billing Statement and Data Privacy Consent

Dear Participant,

This message confirms your successful registration for the training program indicated below and serves as your official billing statement. It also provides important information on how your personal data will be collected, used, and protected in accordance with the Data Privacy Act of 2012 (RA 10173).

Course Details

Course Title: Performance Management System for Leaders

Delivery Mode: Online

Date: 28 April 2026

Venue: Online via Zoom

Course Overview:

A 3-hour orientation for government leaders on the fundamentals of the Strategic Performance Management System (SPMS). The session highlights the alignment of individual performance with agency goals, focusing on performance planning, monitoring, and evaluation.

Target Participants:

Emerging Leaders and Supervisors, Unit Heads, Section Chiefs, Division Chiefs, Department Heads, Head of Agencies

Training Fee

Item	Amount (?)
Performance Management System for Leaders Training Registration Fee	400

Payment Instructions:

To secure and confirm your slot, payment should be made **not later than 31 March 2026**. Payment options include:

1. **Cash Payment** – at CSC Regional Office No. 2 or any Field Office.
2. **Bank Deposit / Fund Transfer** – via any e-payment facility to:
 - **Account Name:** Civil Service Commission
 - **Account No.:** 0122-1001-89
 - **Bank/Branch:** Land Bank of the Philippines, Tuguegarao Branch

2. Upload proof of payment by clicking the link: [Upload Proof of Payment Here](#)

Important: Only proof of payment uploaded via the link provided above will be processed for the issuance of an official receipt. Proofs sent via email will **NOT** be accepted. Further, reservation of slot is on a first-come-first served basis. Only the first fifty (50) confirmed participants will be accommodated in the course.

Inquiries

For questions or assistance, contact us:

BABY KHRIZELYN S. CALIMAG-SANTILLAN, HRS II at:

- **Phone:** 0954 365 5151
- **Email:** ro02.training@csc.gov.ph cc: cscreg2training@gmail.com

Information Collection and Use

The Civil Service Commission collects and processes personal information in compliance with data privacy laws for training registration, communication, activity management, documentation, record-keeping, and archiving. All information will be handled lawfully, securely, and used only for authorized purposes.

Data Privacy Consent

By registering, you consent to the collection, use, processing, and storage of your personal data by CSC RO II for purposes of training registration, attendance monitoring, learning evaluation, certification, documentation, internal reporting, and compliance with government requirements, in accordance with the Data Privacy Act of 2012 (RA 10173).

You also consent to the use of photographs, audio, and/or video recordings taken during the activity for official CSC/government documentation, reporting, and learning-related communication materials. Your data will be handled confidentially, retained only as necessary, and protected with appropriate security measures.

We look forward to your active participation!

Yours truly,

VALNIZAN HC. CALUBAQUIB

Chief Human Resource Specialist