



CSC DOS WEB APP

COURSE TITLE : Alay sa Bayan (ALAB)-Induction Program for New Entrants in the Government

TRAINING DATE : February 10, 2026 to February 12, 2026

TOTAL TRAINING HOURS : 24

TRAINING VENUE : TBA (within Tuguegarao City, Cagayan)

TRAINING FEE : 7500

COURSE DESCRIPTION :

Training Registration Confirmation, Billing Statement and Data Privacy Consent

Dear Participant,

This message confirms your successful registration for the training program indicated below and serves as your official billing statement. It also provides important information on how your personal data will be collected, used, and protected in accordance with the Data Privacy Act of 2012 (RA 10173).

Course Details

- **Course Title:** Alay sa Bayan (ALAB)-Induction Program for New Entrants in the Government
- **Delivery Mode:** Face-to-Face
- **Date:** 10-12 February 2026
- **Venue:** Tuguegarao City, Cagayan (Specific venue to be announced)

Course Overview:

ALAB, the Induction Program in government service, is designed to provide government employees with an initial experience that enhances the energy and commitment of new employees to public service. The program also aims to create bonds among participants so that, throughout the country and across every branch of government, there is a growing awareness and conviction that a new “breed of civil servants,” imbued with the right attitude, proper orientation, and commitment to serve, is significantly taking root.

Target Participants:

New government employees and all interested participants

Training Fee

Item	Amount (?)
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(LIGHT Training Registration Fee)

7500

Total Amount Due

7500

Payment Instructions:

Payment should be made **at least 5 days before the training schedule**. Payment options include:

1. **Cash Payment** – at CSC Regional Office No. 2 or any Field Office.
2. **Bank Deposit / Fund Transfer** – via any e-payment facility to:
 - **Account Name:** Civil Service Commission
 - **Account No.:** 0122-1001-89
 - **Bank/Branch:** Land Bank of the Philippines, Tuguegarao Branch

2. Upload proof of payment by clicking the link: [**Upload Proof of Payment Here**](#)

Important: Only proof of payment uploaded via the link below will be processed for the issuance of an official receipt. Proofs sent via email will **NOT** be accepted.

Inquiries

For questions or assistance, contact us at:

- **Phone:** 0954 365 5151
- **Email:** ro02.training@csc.gov.ph or ro02.hrd@csc.gov.ph

Information Collection and Use

The Civil Service Commission collects and processes personal information in compliance with data privacy laws for training registration, communication, activity management, documentation, record-keeping, and archiving. All information will be handled lawfully, securely, and used only for authorized purposes.

Data Privacy Consent

By registering, you consent to the collection, use, processing, and storage of your personal data by CSC RO II for purposes of training registration, attendance monitoring, learning evaluation, certification, documentation, internal reporting, and compliance with government requirements, in accordance with the Data Privacy Act of 2012 (RA 10173).

You also consent to the use of photographs, audio, and/or video recordings taken during the activity for official CSC/government documentation, reporting, and learning-related communication materials. Your data will be handled confidentially, retained only as necessary, and protected with appropriate security measures.

We look forward to your active participation!

Yours truly,

VALNIZAN HC. CALUBAQUIB

Chief Human Resource Specialist