



# CSC DOS WEB APP

**COURSE TITLE :** Integrated Course for Attaining Responsive and Excellent (ICARE) Service in the Government

**TRAINING DATE :** March 10, 2025 to March 11, 2025

**TOTAL TRAINING HOURS :** 16

**TRAINING VENUE :** TBA (within Tuguegarao City, Cagayan)

**TRAINING FEE :** 5000

## COURSE DESCRIPTION :

### Course Brief Description:

This training is designed to explain the role of frontline service providers towards the attainment of the overall organizational thrust; demonstrate various frontline service skills and techniques in the successful handling of public needs, problem, or complaints whether by telephone or in-person; express their appreciation of government reform, programs of public service delivery, and get involved in it as observers and exemplars of service excellence and manifest to the general public the value of courteous and efficient services.

Target Audience: Newly employed government officials and employees; frontliners and all interested participants.

**Training Fee:** P5000

Note: The training advisory will be sent to your registered email address one week before the scheduled training.

Payment of registration fee should be done at least five (5) days before the schedule of the training. Payment can be made through:

1. Cash paid in the CSC Regional Office No. 2 or any of its Field Offices
2. Bank deposit or Fund Transfer (through any e-payment facility) to the CSCRO II Landbank of the Philippines (LBP) Account

Account Name: *Civil Service Commission*

Account No. *0122-1001-89*

Account Branch: *Land Bank Tuguegarao*

The electronic copy of Proof of Payment (Official Receipt/Deposit Slip/Fund Transfer, etc.) should be uploaded through this link: <http://bit.ly/4gErExy>

Please note that only proof of payments uploaded through the above link will be processed for the issuance of official receipt. Any proof of payment sent to any of CSC RO II emails will not be processed.

For inquiries or any concerns, you may contact 0954 365 5151 or email us at [cscreg2training@gmail.com](mailto:cscreg2training@gmail.com) or [ro02.hrd@csc.gov.ph](mailto:ro02.hrd@csc.gov.ph)

#### **Information Collection And Use:**

The Civil Service Commission follows all legal requirements to protect your data and privacy. We collect several types of information for various purposes to provide and improve our services. We may ask you to provide us with certain personally identifiable information that can be used to contact or identify you, or for data processing for the purpose of activity-organizing, record keeping, and archiving.