



CSC DOS WEB APP

COURSE TITLE : Training on Appointments Preparation (TAP)

TRAINING DATE : October 22, 2024 to October 24, 2024

TOTAL TRAINING HOURS : 24

TRAINING VENUE : Tuguegarao City, Cagayan

TRAINING FEE : 7500

COURSE DESCRIPTION :

This intervention will enhance the competencies of Human Resource Management Practitioners on appointment processing. It gives updates and consolidates the various CSC issuances, which were released after the publication of the Omnibus Rules on Appointments and Other Human Resource Actions (ORA-OHRA). Further, it addresses pressing issues, problems, and changing policies and procedures related to appointments and other HR actions.

Target Audience:

HR practitioners and all interested participants..

Note: The training advisory will be sent to your registered email address one week before the scheduled training.

Payment of registration fee should be done at least five (5) days before the schedule of the training. Payment can be made through:

1. Cash paid in the CSC Regional Office No. 2 or any of its Field Offices
2. Bank deposit or Fund Transfer (through any e-payment facility) to the CSCRO II Landbank of the Philippines (LBP) Account

Account Name: *Civil Service Commission*

Account No. *0122-1001-89*

Account Branch: *Land Bank Tuguegarao*

The electronic copy of Proof of Payment (Official Receipt/Deposit Slip/Fund Transfer, etc.) should be uploaded through this link: <https://forms.gle/aLCvUm1jyXYjWAji8>

Please note that only proof of payments uploaded through the above link will be processed for the issuance of official receipt. Any proof of payment sent to any of CSC RO II emails will not be processed.

Note: The training advisory will be sent to your registered email address one week before the scheduled training.

For inquiries or any concerns, you may contact 0915-959-7340 or 0927-275-8020 or email us at cscreg2training@gmail.com.

Information Collection And Use:

The Civil Service Commission follows all legal requirements to protect your data and privacy. We collect several different types of information for various purposes to provide and improve our services to you. We may ask you to provide us with certain personally identifiable information that can be used to contact or identify you, or for data processing for the purpose of activity-organizing, record keeping, and archiving.