



# CSC DOS WEB APP

**COURSE TITLE :** Webinar on Speaking Effectively

**TRAINING DATE :** December 01, 2021 to December 02, 2021

**TOTAL TRAINING HOURS :** 16

**TRAINING VENUE :** Zoom

**TRAINING FEE :** 2000

## COURSE DESCRIPTION :

This training is designed to equip participants with easy and practical presentation, negotiation, and facilitation skills in dealing with peers, supervisors, and clients in different contexts.

Schedule: November 22 & 23, 2021 ( 8AM-5PM)

Target Audience: New entrants, Frontline service providers in the government service

Admission requirements:

- at least 3 mbps internet connectivity
- desktop/laptop with working audio and video
- earphone or headphone to minimize background noise
- fully paid registration fee

Note: The training advisory will be sent via registered email address one week before the scheduled training to registrants with validated payment.

**Payment of registration fee should be done at least five (5) days before the schedule of the training. Payment can be made through:**

1. Cash paid in the CSC Regional Office No. 2 or any of its Field Offices
2. bank deposit to the CSCRO II Landbank of the Philippines (LBP) Account

Account Name: Civil Service Commission

Account No. 0122-1001-89

Account Branch: Land Bank Tuguegarao

3.

Fund Transfer via any bank, Gcash or e-payment facility

**The electronic copy of Proof of Payment (Official Receipt/Deposit Slip/Fund Transfer, etc.) should be uploaded through this link: [CLICK HERE](#)**

Please note that only the proof of payment uploaded through the link provided will be considered valid for processing. Any proof of payment sent to any of CSC RO II emails will not be considered for processing.

For inquiries or any concerns, you may contact Ms. Camille P. Soriano at 0936-616-0935 or 377-7258 or email us at [cscreg2training@gmail.com](mailto:cscreg2training@gmail.com).

**Information Collection And Use:**

*The Civil Service Commission follows all legal requirements to protect your data and privacy. We collect several different types of information for various purposes to provide and improve our services to you. We may ask you to provide us with certain personally identifiable information that can be used to contact or identify you, or for data processing for the purpose of activity-organizing, record keeping, and archiving.*