



CSC DOS WEB APP

Agency :	DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT Region II
Place of Assignment :	Regional Office
Position Title :	Local Government Operations Officer V
Plantilla Number :	OSEC-DILGB-LGOO5-995-1998
Salary/Job/Pay Grade :	20
Monthly Salary :	Php 62967
Eligibility :	Career Service (Professional) Second Level eligibility
Education :	Bachelor's Degree
Training :	Completion of Training Course for LGOOs
Work Experience :	Two (2) years of relevant experience
Competency :	Level 3 on the ff. CORE Competencies: 1. Commitment to Ethical Service and Good Governance; 2. Customer Focus; 3. Ensuring Excellent Result; 4. Organizational Sensitivity; Level 1 on the ff. LEADERSHIP Competencies: 1. Developing and Inspiring Others 2. Planning Work and Managing Teams 3. Problem Solving and Decision Making Level 2 on the Functional Competencies: 1. Effective Communication ; 2.Influence; 3. Managing Knowledge and Information; 4. Policy Research and Analysis; 5. Program Development and Management; 6. Relationship Building; 7. Technnical Proficiency on Local Governance Operations.

Instruction/Remarks :

Interested and qualified applicants should signify their interest in writing indicating the specific item number and location of the position applying for. Attach the following documents to the application letter and send to the address below not later than May 19, 2025. DILG is proud to be an equal opportunity employer, fostering a workplace that values diversity and inclusion. We strictly prohibit discrimination based on race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, or any other protected characteristic by law. We welcome applications from all qualified individuals and are dedicated to ensuring a fair and inclusive hiring process. Our commitment extends to providing an environment where everyone has an equal opportunity to thrive and contribute.

Documents:

1. Duly accomplished and notarized Personal Data Sheet (PDS) with thumbmark and recent passport-sized picture (with name tag and signature). CS Form No. 212, Revised 2017 can be downloaded at www.csc.gov.ph with Work Experience Sheet (WES);
2. Performance rating in the last rating period (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AGNES A. DE LEON, CESO IV

Regional Director

RGC, Carig Sur, Tuguegarao City, Cagayan

r2dilg@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : 2025-05-07

Closing Date : 2025-05-19