



CSC DOS WEB APP

Agency : MGO GONZAGA, CAGAYAN | Region II

Place of Assignment : Municipal Treasury Office

Position Title : Revenue Collection Clerk II

Plantilla Number : 1.29

Salary/Job/Pay Grade : 7

Monthly Salary : Php 16758

Eligibility : Career Service (Subprofessional) First Level Eligibility

Education : Completion of 2 years studies in college

Training : None Required

Work Experience : None Required

Competency : N/A

Instruction/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 25, 2024

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JUNDEL JOHN B. CABANELA

Administrative Office V (HRMO III)

Municipal Hall, Gonzaga, Cagayan

gonzaga.hrmo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date : 2024-09-25

Closing Date : 2024-10-25