



CSC DOS WEB APP

Agency :	METROPOLITAN TUGUEGARAO WATER DISTRICT Region II
Place of Assignment :	Accounting Division
Position Title :	Senior Accounting Processor B
Plantilla Number :	SenAccProcsB-1-2016
Salary/Job/Pay Grade :	10
Monthly Salary :	Php 24381
Eligibility :	Career Service (Subprofessional) First Level Eligibility
Education :	Completion of two years studies in college
Training :	8 hours of relevant training
Work Experience :	2 years of relevant experience
Competency :	n/a

Instruction/Remarks :

Interested and qualified applicants should signify their interest by uploading the following documents not later than September 30, 2024. Only those applications that were submitted thru this link, <https://moca.mtwd-kit.ph/careers/vacant>, shall be assessed for deliberation. Late submission of application and/or applications with incomplete documents shall not be entertained. All interested and qualified applicants, regardless of age, sex and gender preference, physical disability, ethnicity, and/or religion may apply.

Documents:

1. Application letter with Position Title and Plantilla Item Number;
2. Fully accomplished and SIGNED Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Fully accomplished and SIGNED Work Experience Sheet (WES), attachment to CS Form No. 212 which can be downloaded at www.csc.gov.ph;
4. Transcript of Records and or Diploma;
5. Certificate of Employment and Performance rating in the present position, if applicable;
6. Certificate of eligibility and Training Certificates, if applicable

QUALIFIED APPLICANTS are required to submit their applications thru this link, <https://moca.mtwd-kit.ph/careers/vacant>, and address their application letter to:

Engr. Miller C. Tanguilan, CESE

General Manager

Main Avenue, San Gabriel, Tuguegarao City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date :	2024-09-20
Closing Date :	2024-09-30