



# CSC DOS WEB APP

**Refund of Examination Fee for the Cancelled 15 March 2020 CSE-PPT**

## ADVISORY

**TO : All CSC ROII Registered Examinees of the Cancelled 15 March 2020 Career Service Examination – Pen and Paper Test (CSE-PPT)**

**SUBJECT : Refund of the P500.00 Examination Fee**

### REGISTRATION PROCEDURES:

All CSC ROII Registered Examinees of the Cancelled 15 March 2020 CSE-PPT are required to:

1. Download and accomplish the Refund Request Form (RRF) (<http://cscdos.rf.gd/getRRF>) and the Authorization to Claim Refund Form (<http://cscdos.rf.gd/getACRF>), if thru representative;
2. Register thru <http://cscdos.rf.gd/refund> starting June 21, 2021 to October 31, 2021 and upload the following:
  - a. Duly accomplished RRF
  - b. Authorization to Claim Refund Form, if thru representative
  - c. Valid Identification Card of Refundee
  - d. Valid Identification Card of Authorized Representative, if applicable
  - e. Official Receipt/Acknowledgment Receipt, if available
  - f. Death Certificate (of deceased examination applicant), if applicable

**IMPORTANT :** Refundee shall register only ONCE. Absence of any of the REQUIRED documents shall cause the non- processing of the request. Please refer to attached photos on what option you may opt to request for the refund of CSE-PPT application.

## REFUND OPTIONS:

1. Face to face
  - a. Via CSC Regional Office/Field Office
  - b. Payout Via Remittance Center (Cebuana Lhuillier)
2. Online transfer (via LANDBANK weAccess/Palawan Express)

Participating Facilities/Banks

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## PARTICIPATING FACILITIES:

1. PayMaya (via LANDBANK weAccess/Palawan Express)
2. GCash (via LANDBANK weAccess/Palawan Express)

## PARTICIPATING BANKS:

- a. Asia United Bank
- b. Bank of Commerce
- c. BDO
- d. BPI
- e. Chinabank
- f. Chinabank Savings
- g. CTBC
- h. DBP
- i. Dunganon
- j. EastWest Bank
- k. Equicom Savings
- l. Isla Bank
- m. Land Bank of the Philippines
- n. Malayan Bank
- o. Maybank
- p. METROBANK
- q. OMNIPAY
- r. Partner Rural Bank
- s. PBCom
- t. Philippine Business Bank

- u. PHILTRUST
- v. PNB
- w. PNB Savings
- x. PS Bank
- y. RCBC
- ` . RCBC Savings Bank
- a. Robinsons Bank
- b. Security Bank
- c. Sterling Bank
- d. Sun Savings Bank
- e. UCPB
- f. Union Bank
- g. Yuanta Savings Bank

Those who opted to claim the refund in person via CSC RO/FO shall be notified via email or Short Message Service (SMS)/Text Message of the schedule and details of the refund by the CSC RO or the concerned CSC FO, as the case may be.

For refunds via LandBank WeAccess/Gcash/PayMaya or Cebuana Lhuiller, refundees shall also be informed via email or SMS/Text Message once the amount has been credited to the payment facility of choice.

## **CSC RO II Management**